

[Time for Tea Pop-Up Kit Tutorial \(Blue Polka Dot with Roses kit is shown\)](#)

Template Designs by Sue Douglas, exclusively at

<http://www.craftsuprint.com/sue-douglas/>

This pop-up kit is an original template, designed by myself, Sue Douglas. My 'Time for Tea' Pop-Up kits are really easy to make, and definitely have a BIG 'WOW!' factor, when your recipient opens up the card! Each kit includes six Sheets. Please don't be put off by the length of this tutorial, it is really easy to make and I wanted to include comprehensive instructions, for beginners who have never made a card. The card is achievable for complete beginners, as well as more experienced card makers, as I'm sure many of you are! It has such a 'WOW' factor, I urge everyone to try it, I'm absolutely sure that once you have made your first one, you WILL want to make a second one!

The finished Pop-Up will fit on to an A5 Card blank, (or half letter size if in the US) and will fit into a standard C5 envelope (or half letter size if in the US). Please note that the measurements / Card Blank sizes in this tutorial are correct sizes, providing you print the sheets with your printer settings set to 'Actual Size', rather than 'Fit to Media', which some of my customers seem to be doing. The effect of printing CUP sheets with the 'Fit to Media' setting, will cause the sheets to print out larger than the design size actually is, and the designer intended, and you will most likely (certainly with my designs!), have to cut into the Card Front design to get it to fit! So if that's happening to you, please go to the end of this tutorial, if this sounds like a problem you are experiencing, when printing your CUP sheets.

*Finished UK Size when printed at **Actual Size** on A4 cardstock:*

The finished Pop-Up insert will fit into an A5 Card Blank (half letter size in the US)

The height of the pop-up cup and saucer is 6cm (2 1/8 inches), when the pop-up is open.

Materials Required:

For best results and vibrant colours, use 6 Sheets A4/Letter Size **200gsm Photo Paper**. I highly recommend using 200gsm Photo paper for this project, but if you do decide to use smooth white Cardstock instead, 160gsm will probably be the equivalent weight to 200gsm Photo Paper to use, but if you are not using exactly what I recommend, (i.e. **200gsm Photo Paper**), you may need to assemble the cup and saucer in a slightly different way, and that method is fully explained in this tutorial later at the relevant steps.

A5 Card Blank / Half of Letter Sized Card Blank

Made from white Cardstock 160gsm, by folding A4 card in half (or half letter size if in the US), alternatively, use a colour of cardstock that co-ordinates with the design;

Sellotape / Scotch Tape (or similar) single sided sticky tape;

Strong Double Sided Tape (this is sold with a tape carrier of Red or Brown, in the UK but I believe in the US it is sold without the carrier tape, on a roll);

Normal Double Sided Tape; Any width size is suitable but I use 6mm

Wet Glue; I use re-positional Photo Glue but any other wet glue will be suitable

3d Sticky Foam Pads, Silicon Glue or Gel Glue, for the decoupage;

Re-positional Glue Dot or Re-positional Photo Glue;

Ribbon

For the Tea Bag ribbon you will require Satin or Organza Ribbon 1/8in (3mm) wide, and approximately 4in (16.3cm) long

Blue Polka Dot with Roses

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*There are 6 pages in the kit and the following items
are included:*

*Hexagonal Cup and Saucer Pop-up; Tray Mat;
Tea Bag; Teaspoon; Card Front with Decoupage;
Card Back with Text Plate for your own greetings;
A range of Sentiments for the Card Front and the
Tea Bag*

Folds flat for posting!

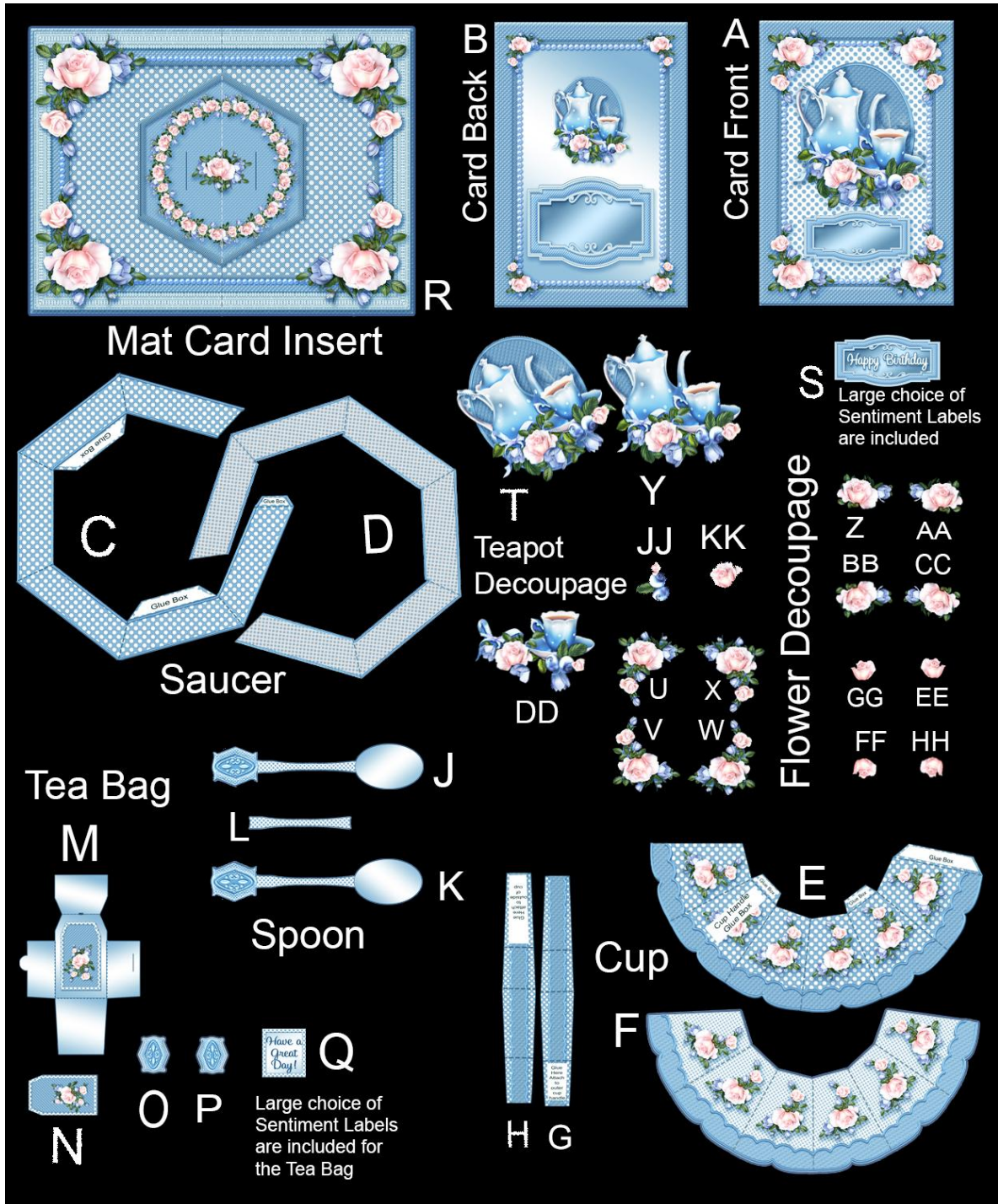


Time for Tea Pop-up Kit

[Time for Tea Pop-Up Kits](#) Blue Polka Dot with Roses is the design used in this tutorial

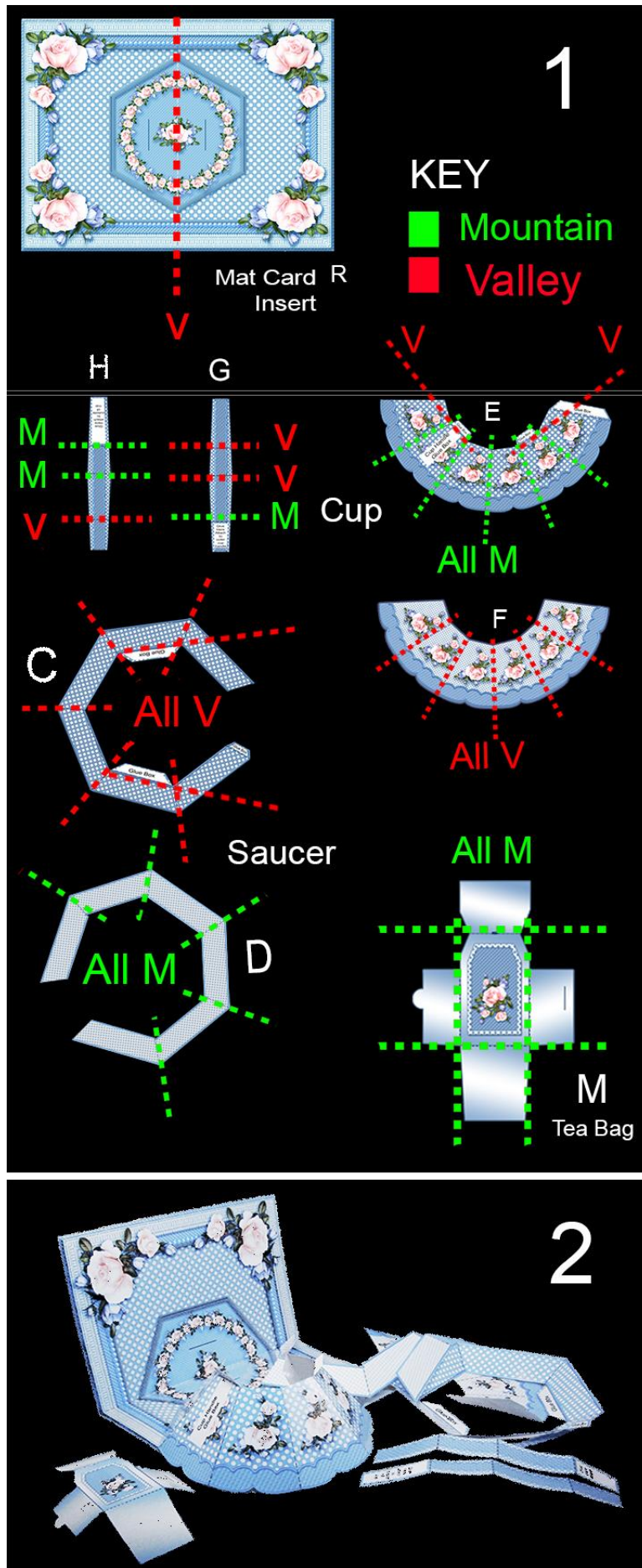
Instructions:
Print

Print out the sheets on the cardstock (details of type, and weights of cardstock, are explained in the Materials Required section, above)



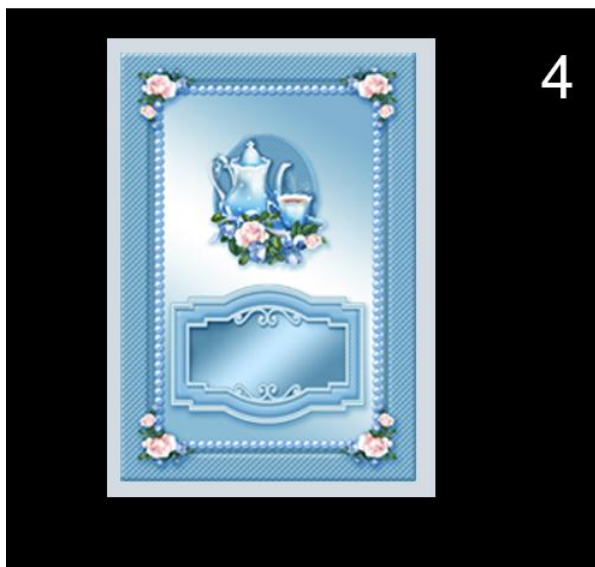
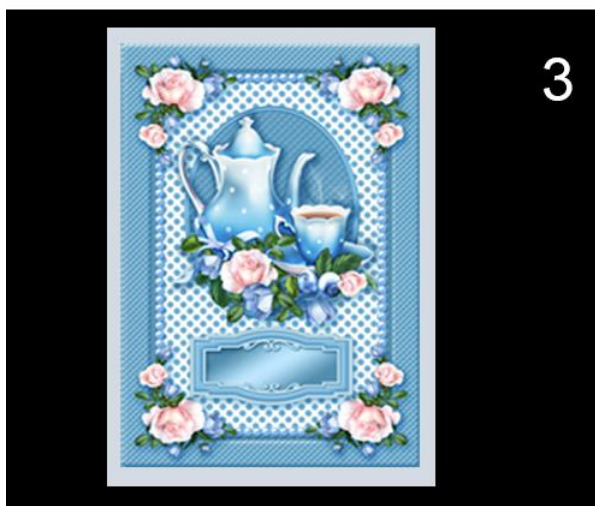
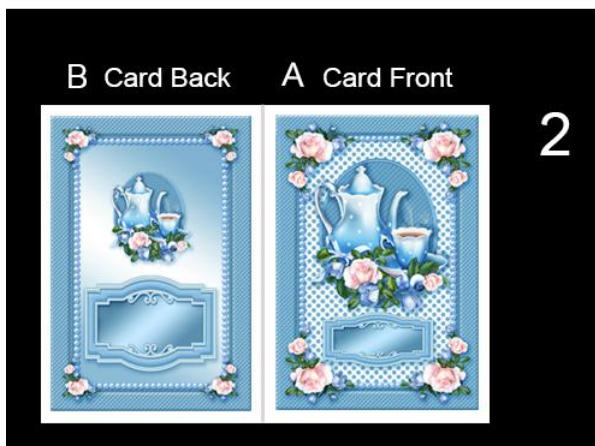
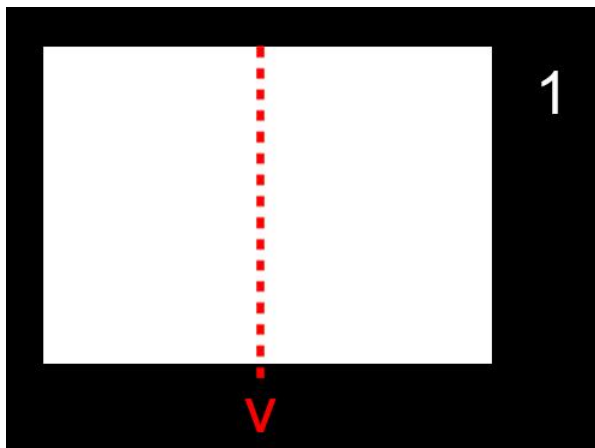
Cut

Cut out all the pieces on the six printed sheets. There is a range of sentiments included in each kit, you will only need to cut out your chosen Sentiment (S), and your chosen Tea Bag Sentiment (Q) Mark each letter on the back of the piece in pencil, but I wouldn't advise marking the letter on the back of pieces J, K, L, M or Q as they may be on the finished design (it's fairly easy anyway to tell what these Spoon pieces and Tea Bag Pieces are, and you can always refer back to the above picture if you are not sure what each piece is)



Score and Fold

Score, Fold and Burnish, along the dotted lines (see Photo 1) (burnish means to reinforce the folds by pressing along the folded edge with your bone folder) It's best to do mountain folds on all folds initially, and then as shown in the Photo 1 above, the Valley Folds, (these are the folds, marked in **RED** with 'V'), will need to be folded back the other way and burnished again.



Card Front and Card Back

Using A4/Letter sized Cardstock, Score and Fold in half, to make the Card Blank (see Photo 1) Fold and Burnish (press down with bone folder) both mountain and valley folds. I can't stress enough, the importance of burnishing this centre fold line back and forth, in this step for a Pop-Up card, as it really will be the difference between an unsuccessful pop-up and a successful pop-up.

Apply the Card Front (A) and the Card Back (B) to the Card Blank with Double sided tape or wet glue (see Photo 2)

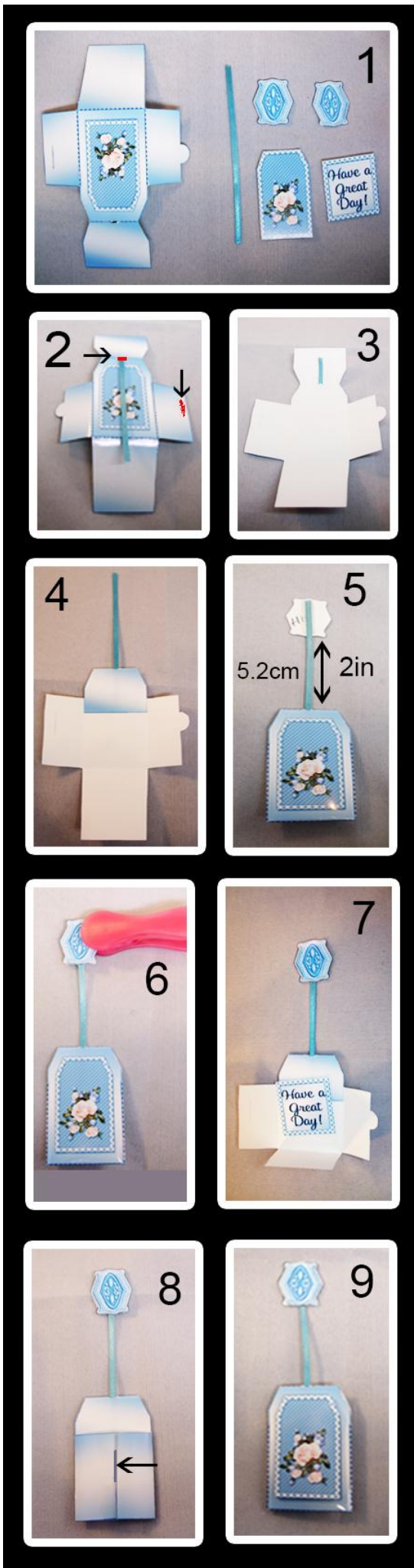
Choose your Sentiment (S), or alternatively use the Blank Sentiment (S) with your own peel-offs or stamps. Apply the sentiment with 3d Foam pads on to the Card Front (A)

If you are using Silicon or Glue Gel to apply the decoupage, it would be best to add the decoupage, once the rest of the card has been completed, so that you don't accidentally move the decoupage, while the silicon or glue gel is still wet. If you are using 3d Foam Pads, you can apply the Decoupage pieces now.

For those designs with butterflies, (the design used in this tutorial doesn't have them), follow the instructions on the Decoupage sheet within the kit, but basically, for the two layers of butterfly decoupage, score and fold up the wings on both sides of the butterfly bodies, and clip between the top and bottom wings on each butterfly up to the body. Apply wet glue (or strong double sided tape), just to the undersides of the bodies, and layer each size of butterfly, up on top of each other, and lastly, on to the card front.

The Decoupage pieces on all kits will always start with piece (T) on ALL designs, and the design used in the design used for this tutorial, goes up to KK. Obviously, on other designs, it depends on how many pieces of decoupage there are, as to what letters each design will go up to. (Photo 3)

The back of the card has a Text Plate for you to add your own greetings (Photo 4)



Assemble the Tea Bag

The Tea bag pieces to make the Tea Bag are M through to Q

Cut the slits in the Tea Bag marked in Red on Photo 2 At the centre top slit, thread the 4in piece of 3mm (1/8in) ribbon, through from the right side, and secure on the wrong side, as shown in Photo 3, using double sided tape (or single sided tape).

Fold the top of the tea bag over, to cover the ribbon and secure with double sided tape or wet glue (Photo 4)

Measure 2 inches (5.2cm) from the top of the tea bag along the ribbon, and that's where the bottom of the Tea Bag Tags (O & P) will be placed. (see Photo 5 left) At the top of the Ribbon apply one of the Tea Bag Tags (O or P) to the ribbon with double sided tape (Photo 5) and then cut off the excess ribbon so that ribbon does not protrude beyond the tag. Apply the other piece (O or P) on to the other side, encasing the ribbon in between the two tag pieces (wrong sides together) with wet glue, and peg into place until dry (Photo 6)

Add your chosen Tea Bag Sentiment (Q) and put it into the body of the Tea Bag Photo (7)

Apply the Tea Bag Decoupage (N) with 3d Foam Pads.

Fold the bottom up and the sides into the centre and slot the keeper, into the slit on the back, as marked by the arrow on Photo 8

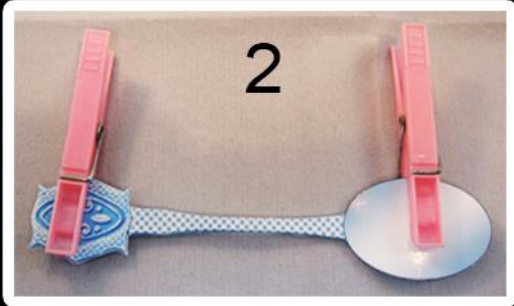
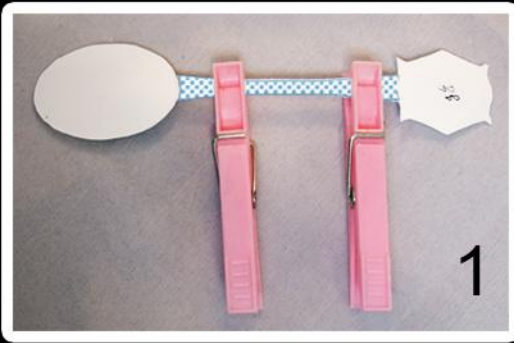
The finished Tea Bag (Photo 9)

Make the Spoon

Add the Spoon Reinforcement (L) to the Underside of the Spoon (J) with Wet Glue and peg into place until dry (Photo 1)

Wrong sides together, apply the Topside of the Spoon (K) on to the Underside of the Spoon (J) with Wet Glue and peg into place until dry (Photo 2)

Once dry, curl the bowl of the spoon over your bone folder, to give it some shape. Where the bottom of the handle meets the spoon make a slight mountain fold as shown in Photo 3



Construct the Saucer

Apply wet glue to the glue box on the Topside Saucer (C), and attach the other end of the piece over the top of the glue box, to make the Hexagon Shape. (Photo 1)

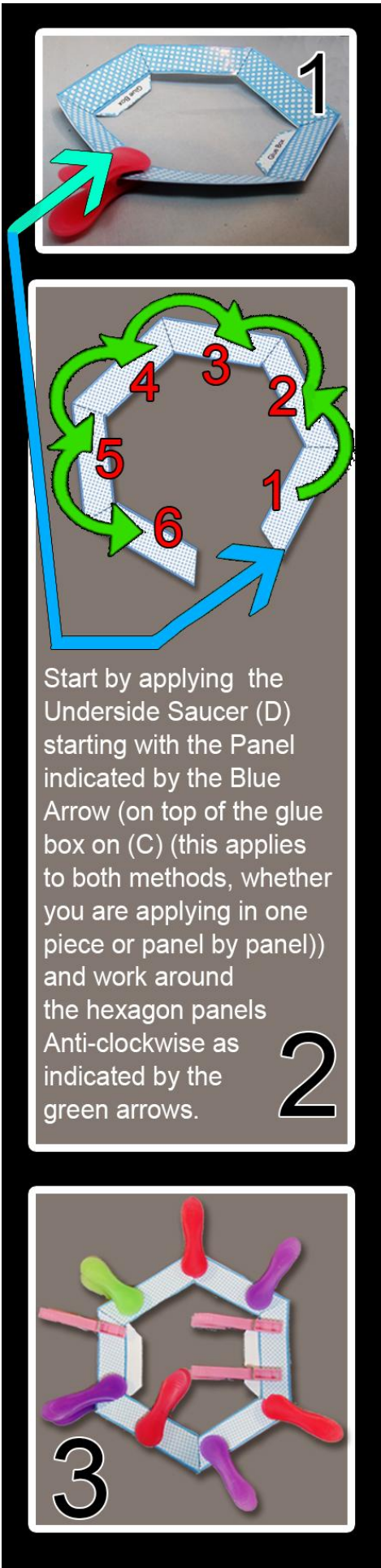
N.B. For the next step before applying wet glue to the wrong side of the Underside Saucer (D), just check that it fits, underneath the Topside Saucer (C), (wrong sides together), as if you haven't used the same weight of photo paper (200gsm), that I have recommended, you may well find it's either a little big or a little small. So....

Instructions if it DOESN'T fit

Rather than applying the Topside of the Saucer (C) all in one piece, you will need to cut each panel along each of the fold lines on the Underside Saucer (D), marking each panel on the back with numbers 1 to 6, keeping them in the order they were in, on the full piece, as shown in Photo 2. You will notice that panels 2 and 5 on the Underside Saucer (D), are slightly narrower, to ensure a good pop-up, where the two inner glue tabs are, on the Topside Saucer (C), so for panels 2 and 5, pay particular attention to line up those two panels, with the outer edges (which will eventually be the rim of the saucer) and not the inner edges. Apply wet glue to panel 1 and apply to the wrong side of the Saucer Topside (C), on top of the glue tab on the Saucer Topside (C), where you made Saucer, into a hexagon shape at the beginning of this section. Continue in an anti-clockwise direction as shown by the green arrows on Photo 2. Peg each panel into place, until dry (Photo 3)

Instructions if it DOES fit

Apply wet glue to the wrong side of the Underside Saucer (D) and with wrong sides together apply to the Topside Saucer (C) starting over the top of the tab on the Topside Saucer (C), where you made Topside Saucer (C), into an hexagon shape at the beginning of this section Peg into place until dry (Photo 3)

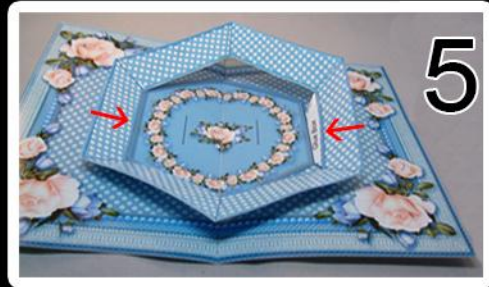


Start by applying the Underside Saucer (D) starting with the Panel indicated by the Blue Arrow (on top of the glue box on (C) (this applies to both methods, whether you are applying in one piece or panel by panel)) and work around the hexagon panels Anti-clockwise as indicated by the green arrows.

2

3

Construct the Saucer *continued...*



Reinforce the fold on the Mat Card Insert (R) by bending it back and forth into valley and mountain folds and burnishing the fold each time with a bone folder, ending with a Valley fold. This will ensure the Pop-Up, pops up correctly! Cut the four slits marked by the red arrows in Photo 4, on the Mat Card Insert (R). These slits will be used to construct the Pop-Up Cup and Saucer. Feed the tabs on the Saucer through the two widest slits from the front side of the mat. (see the red arrows left, on photo 5)

I find it's easier to work with one tab at a time, to pull the tab fully through the slit, and while I'm pulling the tab through the slit as far as it will go with one hand, have a piece of sellotape/scotch Tape (single sided tape), in the other hand, to quickly fasten the tab down into place, so it doesn't move during fixing! (see Photo 6)

To finish fold the card insert in half and reburnish the centre fold again, and make sure that the saucer pops up properly, when you open up the card.

See Photo 7 for the finished saucer pop-up.

Construct the Cup

Make the Outer Cup (E) into a Hexagon Cone shape, by applying wet glue to the glue tab, and fixing the tab underneath the other end of the cup. (See Photo 1).

N.B. For the next step before applying wet glue to the wrong side of the Inner Cup (F), just check that it fits, inside the Outer Cup (E), (wrong sides together), as if you haven't used the same weight of photo paper (200gsm), that I have recommended, you may well find it's either a little big or a little small.

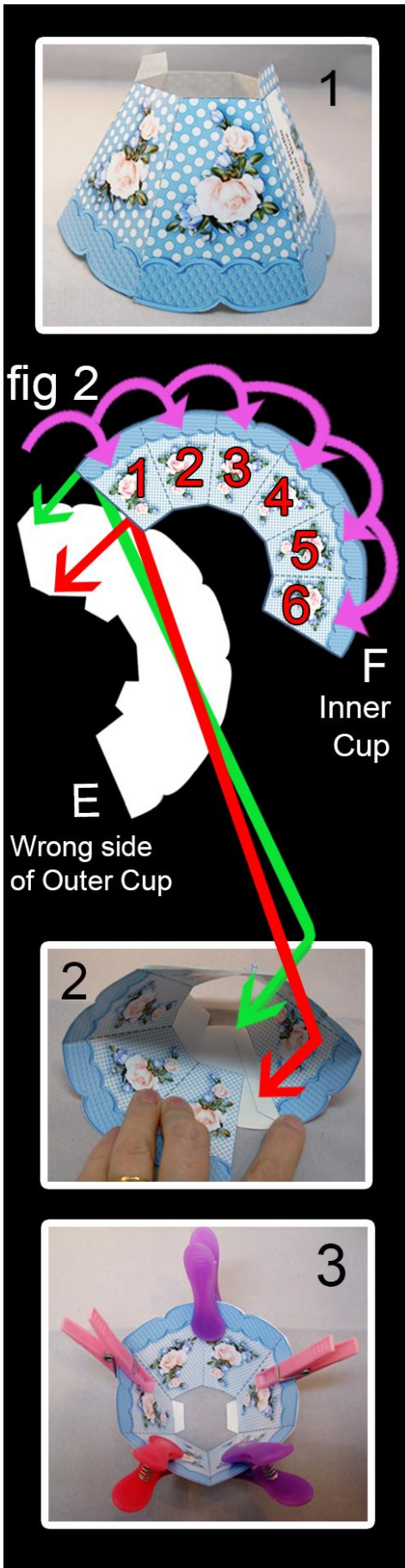
N.B. Fig 2 is explaining where the Inner Cup (F) gets positioned inside the Outer Cup (E), your Outer Cup (E), won't actually be flat because you will have already made it into a cone shape as shown in Photo 1, it was just easier to explain the position of Panel 1 while it was flat! Photo 2 shows where the Inner Cup (F) is actually positioned.

Instructions if it DOESN'T fit

Rather than applying the Inner Cup (F) all in one piece, you will need to cut each panel along each of the fold lines on the Inner Cup (F). Mark each panel on the back with numbers 1 to 6, this time (unlike the saucer, the numbers are marked clockwise, not for any particular reason it's just that I photographed it, that way!), as shown in Fig 2, keeping them in the order they were in, on the full piece. For the cup I apply wet glue to the inside of the outer cup it's still better to do it one panel at a time though then you won't get any glue on the right side of the inner cup. Place each Panel into the cup starting with number 1 in the position shown by the green and red arrows on Photo 2, and line up the top edges (rim) of the inner and outer cups. This time the glue box on the wrong side of the Outer Cup (E), assembled in the first step of this section will be covered by Panel 6. Continue in an anti-clockwise direction as shown by the pink arrows on Fig 2. Peg each panel into place, until dry (Photo 3)

Instructions if it DOES fit

Apply wet glue to the inside the Outer Cup (E) cone, and with wrong sides together apply the Inner Cup (F) into the cone making sure that the top edges of both cup pieces (the rim) line up. Peg into place until dry (Photo 3)



Construct the Cup Pop-Up

Make sure that the glue box tabs on the Outer Cup do NOT have glue on them.

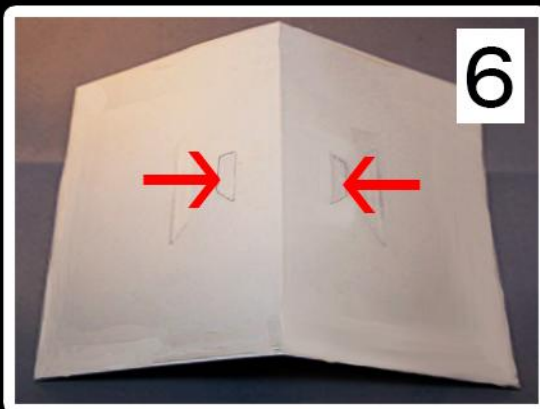
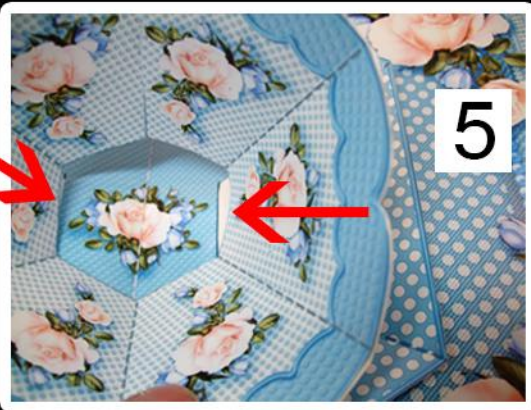
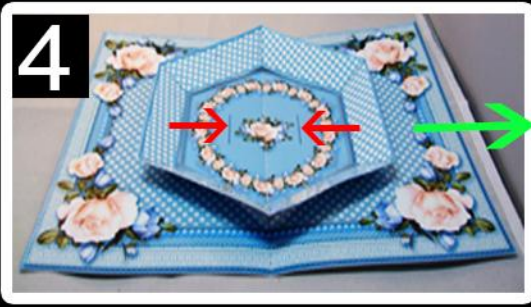
Place the Pop-Up Saucer and Mat Card Insert (R), previously constructed, the correct way up in front of you. Earlier, you will have penciled on the back of the mat, which is the Top and which is the Bottom – some designs are symmetrical and some are not, pay attention to the inside bottom of the cup that the design is the correct way up, but if you marked the top and bottom as indicated on the sheet, when cutting out, you should have no problems in getting it the correct way up!

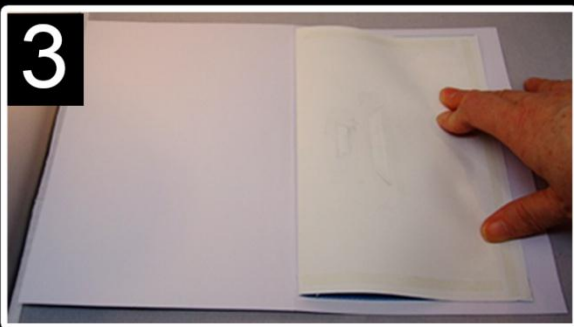
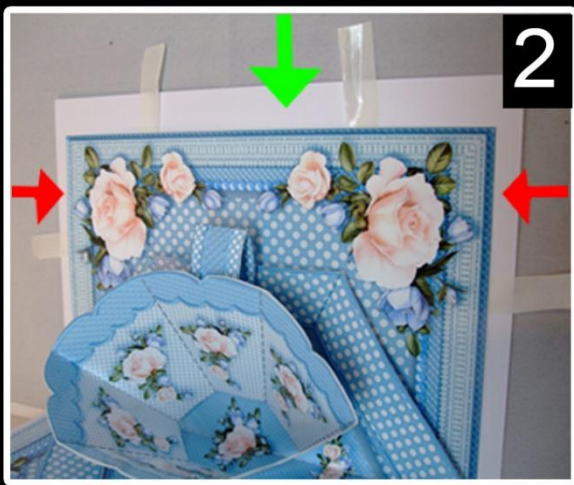
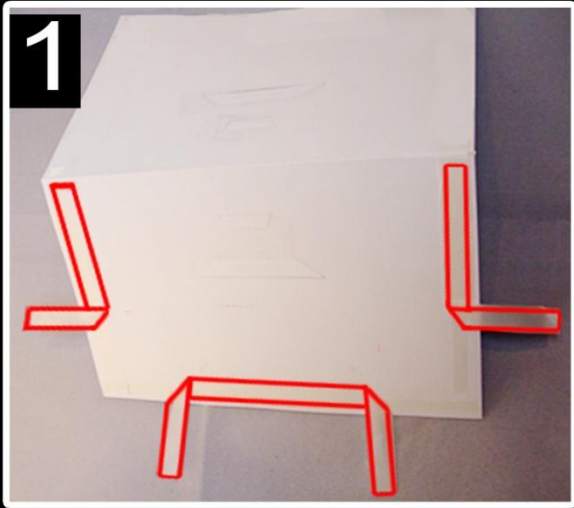
Taking the finished Cup holding it above the mat, make sure the handle glue box on the Outer Cup is pointing to the right side of the mat (see the Green arrow on Photo 4). Attaching the cup to the Mat Card Insert (R) is similar to what you did with the completed saucer.

Feed the tabs on the bottom of the Cup, through the two slits in the centre of the Mat Card Insert (R) and Saucer (see the red arrows on photo 5) I find it's easier to work with one tab at a time, to pull the tab fully through the slit, and while I'm pulling the tab through the slit as far as it will go with one hand, have a piece of sellotape / scotch tape (single sided tape) in the other hand, to quickly fasten the tab down into place, so it doesn't move during fixing! (see Photo 6)

To finish fold the Mat Card Insert and reinforce the fold by burnishing with a bone folder again, this will ensure the cup and saucer pop up properly, when you open up the card.

See Photo 7 left, for the finished cup and saucer pop-up.





Assembling the Pop-Up

ALL Left hand and Right hand instructions that follow are looking at the wrong side of the pop-up insert.

Apply double sided tape to the wrong side of the Pop-Up on the left hand side as shown in Photo 1. DO NOT apply tape to the centre fold; it is only applied to the three sides on each side of the centre fold line.

Instructions for double sided tape WITH carrier tape

Peel back a small portion of the carrier tape, on all three sides of the left hand side insert Removing just a small amount of carrier tape, on the left side (see the tape. highlighted with red on Photo 1) will allow you to change the position of the insert, if you don't get it into place correctly first time around!

Instructions for double sided tape WITHOUT carrier tape

Apply a glue stick (or wet glue); over the tape on the left hand side Insert, which will give you a bit of movement, few a few seconds, should you need it!

First, looking from the printed side of the Pop-Up insert, the right hand side will be applied to the folded A5 card blank (or half letter size in the US) Fold the insert and push the fold into the fold of the Card Blank, make sure that the insert is placed with the same margins at the top and bottom edge of the card blank (marked with red arrows on Photo 2) Remove the carrier tape and press down well. The green arrow on photo 2 shows the wider margin, which can either be left blank or can be embellished with a peel offs etc, if desired.

Apply double sided tape to the other side of the insert and fully remove the carrier tape (if your double sided tape has a carrier) (Photo 3)

Assembling the Pop-Up *continued...*

Fold the Card Blank card front over the double sided tape on the insert (Photo 4), and press down to secure. Reinforce the fold by burnishing with a bone folder.



With the Back of the card uppermost, further reinforce the fold, by placing a ruler about 1/8 inch (3mm) away from the centre fold and with an embossing tool, and score a line. (Photo 5) This just gives a professional finish.



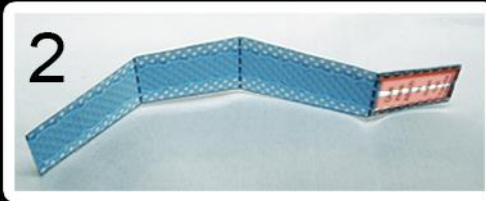
The finished Pop-Up (Photo 6)



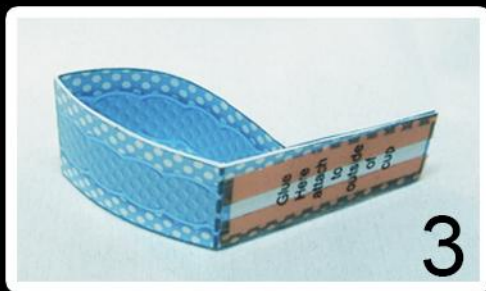
Make and Attach the Cup Handle



Matching up the folds on the Cup Handles (H & G), apply wet glue to one of the cup handle pieces and stick the two together. Peg into place until dry. (Photo 1)



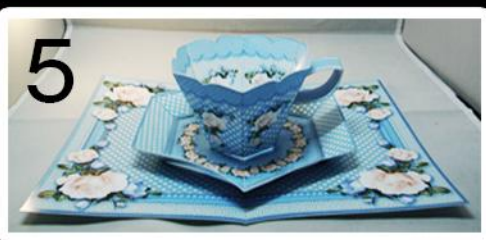
Reinforce the folds by burnishing with a bone folder. Apply strong double sided tape to each of the glue boxes on both sides of the handle (Photo 2)



Remove the double sided tape from the smallest glue box and line up the two bottom edges of the handle (the edges where the glue boxes are), and press together. (Finished handle shown in Photo 3)



Remove the double sided tape from the large glue box and attach to the outer cup by placing the bottom edge of the handle to the bottom edge of the cup, covering up the Cup Handle glue box on the cup, making sure that the handle is placed centrally on the cup panel. (Photo 4)



The finished result (Photo 5)

Place the Tea Bag into the right hand side of the cup, with the ribbon hanging over the edge.



Place the spoon on the saucer. I find it's best to secure the spoon bowl with a re-positional glue dot. Make sure that no part of the spoon is resting on the centre fold line of the pop-up. This will stop the spoon getting creased in the centre fold (Photo 6)

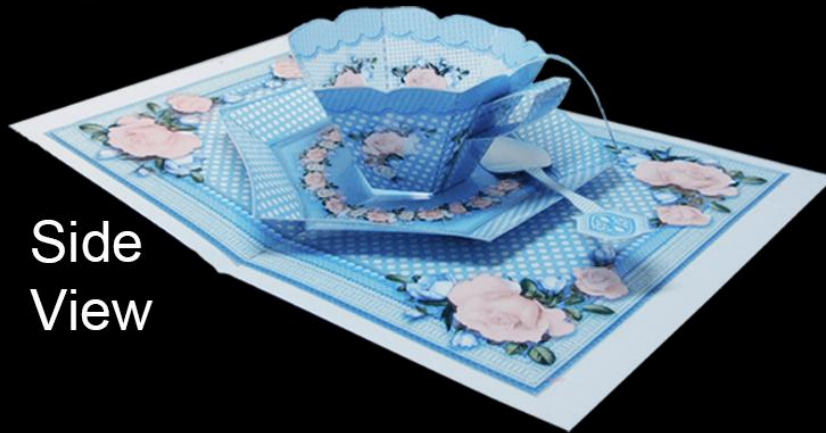
If you didn't apply the decoupage at the earlier stage, it will need to be applied to the Card Front now.



Card Back



Card Front



Side
View



Top Front View

Final Views - Time for Tea Pop-Up

Blue Polka Dot with Roses is the design used in this tutorial

So that's it, all done! An original and fabulous hexagon Cup and Saucer pop-up!

So if you like it, please take a look at the other designs available in my 'Time for Tea' collection below, but depending on when you purchased the design with this tutorial included, there may be other designs available that are not shown below, because I will be uploading more in due course.

Click on the ['Time for Tea'](#) links below, in order to see my full range.

[Time for Tea Pop-Up Kits](#) template ©2013 Sue Douglas

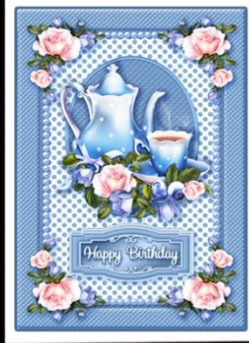
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Blue Polka Dots with Roses

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There are 6 pages in the kit and the following items are included:
Hexagonal Cup and Saucer Pop-up; Tray Mat; Tea Bag; Teaspoon; Card Front with Decoupage; Card Back with Text Plate for your own greetings; A range of Sentiments for the Card Front and the Tea Bag

Folds flat for posting!



Time for Tea Pop-up Kit



Cream Roses with Polka Dots

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Folds flat for posting!



Time for Tea Pop-up Kit



[Time for Tea Pop-Up Kits](#)

Slilac Roses & Gingham

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Folds flat for posting!



Time for Tea Pop-up Kit



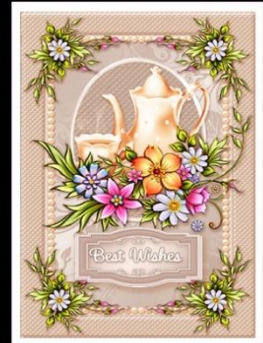
Mixed Floral

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There are 6 pages in the kit and the following items are included:
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Folds flat for posting!



Time for Tea Pop-up Kit



[Time for Tea Pop-Up Kits](#)

Morning Glory

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There are 6 pages in the kit and the following items are included:
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Folds flat for posting!



Time for Tea Pop-up Kit



Pansies with Polka Dots

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Folds flat for posting!



Time for Tea Pop-up Kit



Time for Tea Pop-Up Kits

Pink Lilies & Gingham

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There are 6 pages in the kit and the following items are included:
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Folds flat for posting!



Time for Tea Pop-up Kit



Pink Roses & Bows

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www.CraftsUPrint.com/sue-douglas/

There are 6 pages in the kit and the following items are included:
Hexagonal Cup and Saucer Pop-up, Tray Mat, Tea Bag, Teaspoon, Card Front with Decoupage, Card Back with Text Plate for your own greetings, A range of Sentiments for the Card Front and the Tea Bag
Folds flat for posting!



Time for Tea Pop-up Kit



Time for Tea Pop-Up Kits



[Time for Tea Pop-Up Kits](#)

A few of my other design collections follow, which are available exclusively from my store at

[CraftsUPrint](#)

<http://www.craftsuprint.com/sue-douglas/>

Here follows a selection from my other collections that you may like to see, which are available to purchase exclusively from **CraftsUPrint**

Please click on the links below each of the collection previews, and you will be taken to the relevant areas in my store.

To see all the designs available in my store, please click on the following link:

[Sue Douglas - Crafts U Print Store](#)

Table Setting Mini Kit collection.




Table Setting Mini Kit

Christmas Cracker with Gift Tag, Napkin Ring & Place Card

Candles

Cracker can also be used as a Gift Box

Unregistered Design Rights owned by Sue Douglas
Exclusive Design Purchased from www.CraftsUPrint.com/sue-douglas/

This image shows a Christmas cracker with a red and gold design, tied with a red ribbon. It is accompanied by a matching napkin ring and place card, and a small gift tag. The cracker is shown both closed and open, revealing a candle inside. The background is black.

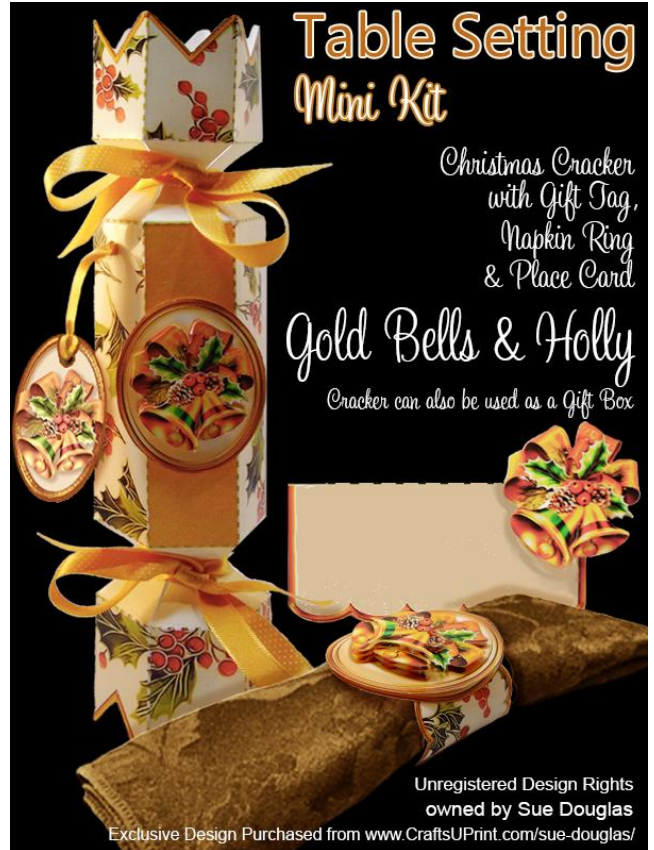


Table Setting Mini Kit

Christmas Cracker with Gift Tag, Napkin Ring & Place Card

Gold Bells & Holly

Cracker can also be used as a Gift Box

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This image shows a Christmas cracker with a gold and white design featuring holly leaves and berries, tied with a gold ribbon. It is accompanied by a matching napkin ring and place card, and a small gift tag. The cracker is shown both closed and open, revealing a candle inside. The background is black.

Table Setting Mini Kits



Table Setting Mini Kit

Christmas Cracker with Gift Tag, Napkin Ring & Place Card

Pine Cones

Cracker can also be used as a Gift Box

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This image shows a Christmas cracker with a white and blue design featuring pine cones and snowflakes, tied with a white ribbon. It is accompanied by a matching napkin ring and place card, and a small gift tag. The cracker is shown both closed and open, revealing a candle inside. The background is black.



Table Setting Mini Kit

Christmas Cracker with Gift Tag, Napkin Ring & Place Card

Baubles

Cracker can also be used as a Gift Box

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This image shows a Christmas cracker with a teal and white design featuring baubles and snowflakes, tied with a teal ribbon. It is accompanied by a matching napkin ring and place card, and a small gift tag. The cracker is shown both closed and open, revealing a candle inside. The background is black.

Table Setting Mini Kits



Table Setting Mini Kit
 Christmas Cracker with Gift Tag, Napkin Ring & Place Card
Red Poinsettias
 Cracker can also be used as a Gift Box

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Table Setting Mini Kit
 Cracker with Gift Tag, Napkin Ring & Place Card
New Year
 Cracker can also be used as a Gift Box

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Table Setting Mini Kits



Table Setting Mini Kit
 Christmas Cracker with Gift Tag, Napkin Ring & Place Card
Snowy Pine Cones
 Cracker can also be used as a Gift Box

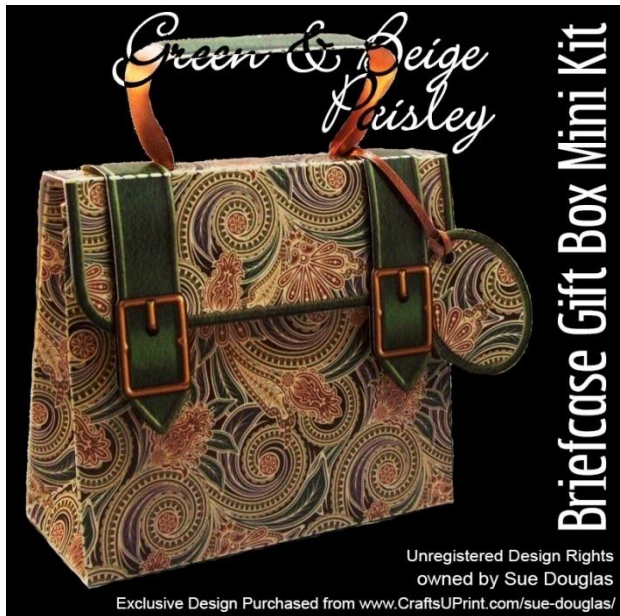
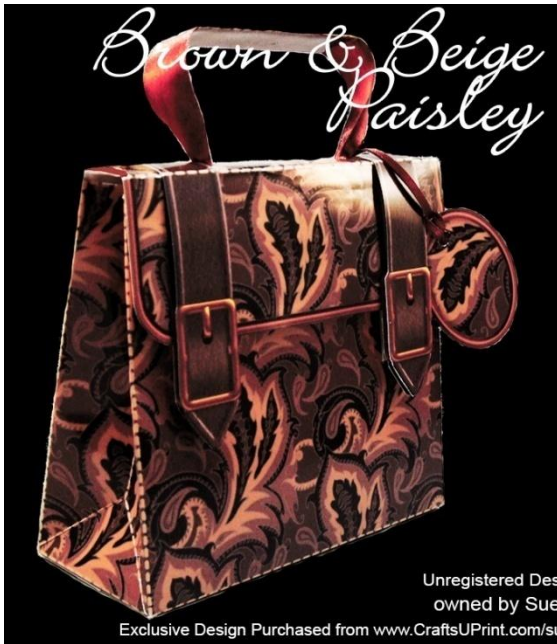
Unregistered Design Rights owned by Sue Douglas
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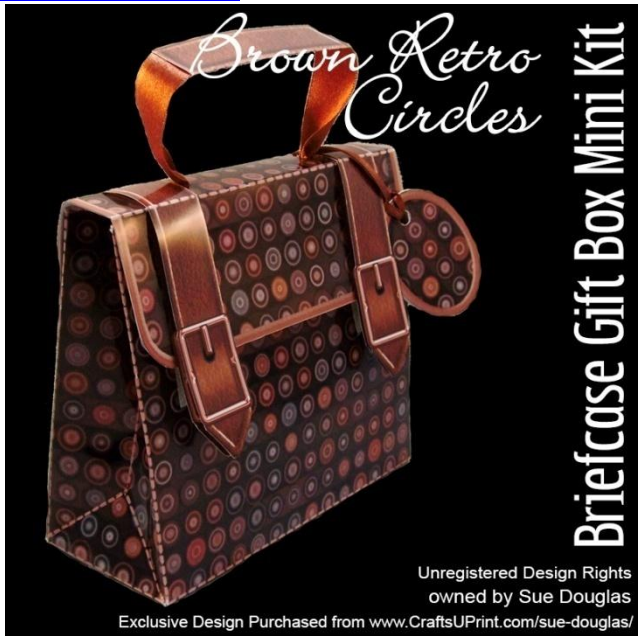
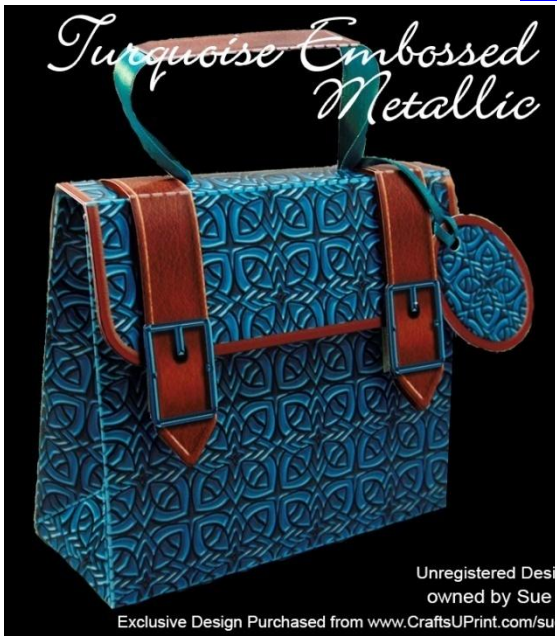
Table Setting Mini Kit
 Dinner Party Cracker with Gift Tag, Napkin Ring & Place Card
Coffee & Cream Butterflies
 Hexagon Cracker can also be used as a Gift Box

Unregistered Design Rights owned by Sue Douglas
 Exclusive Design Purchased from www.CraftsUPrint.com/sue-douglas/

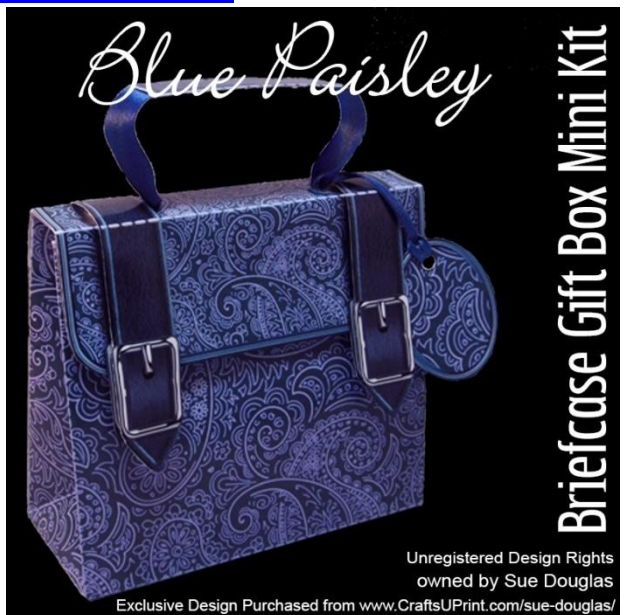
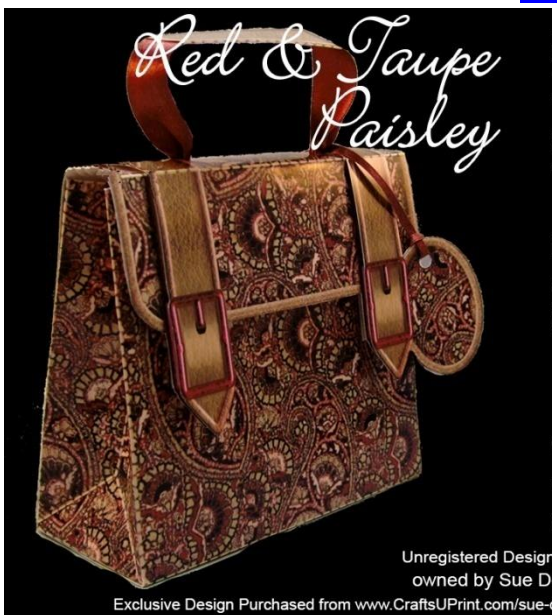
Table Setting Mini Kits



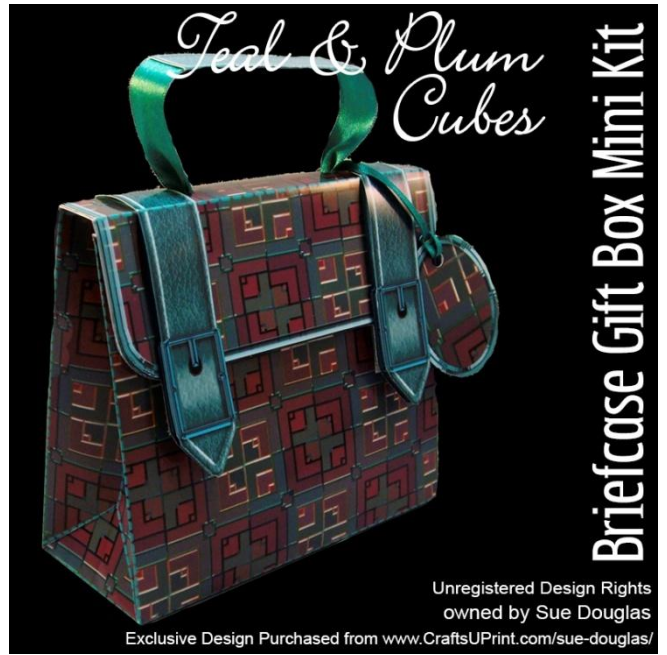
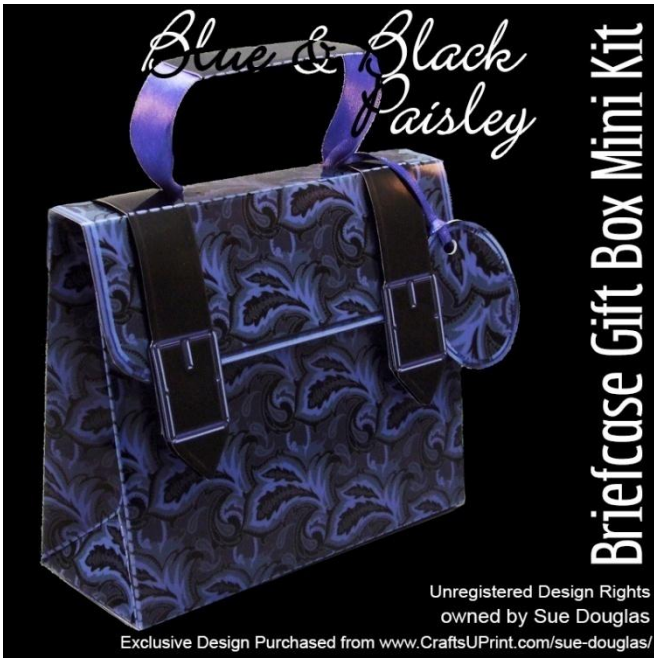
Briefcase Gift Boxes



Briefcase Gift Boxes



Briefcase Gift Boxes



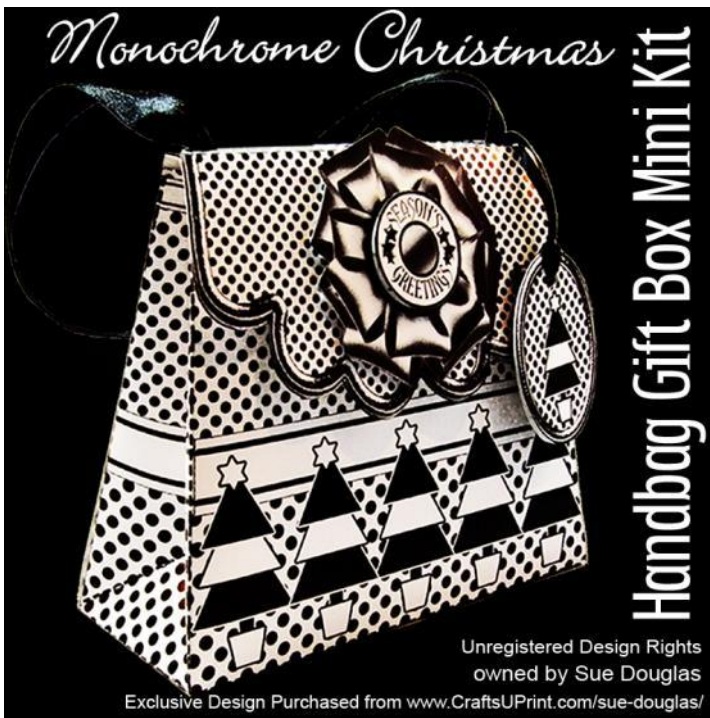
Briefcase Gift Boxes



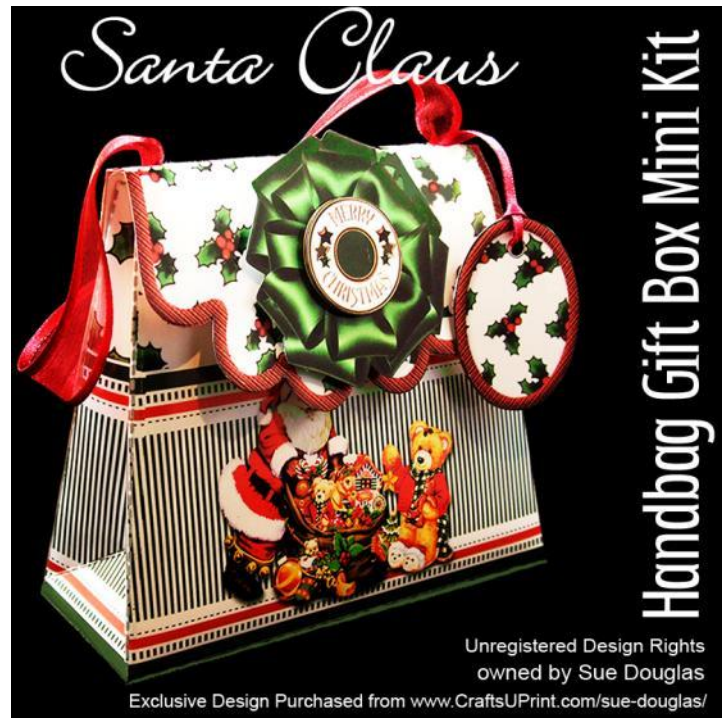
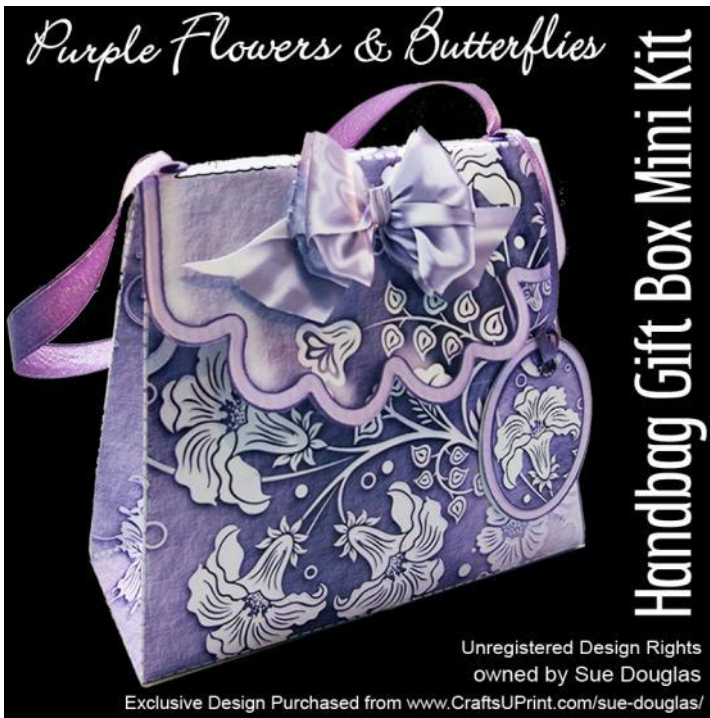
Briefcase Gift Boxes



[Handbag Gift Boxes](#)



[Handbag Gift Boxes](#)



[Handbag Gift Boxes](#)



[Handbag Gift Boxes](#)



[Handbag Gift Boxes](#)



[Handbag Gift Boxes](#)



Handbag Gift Boxes



Handbag Gift Boxes



Handbag Gift Boxes



Handbag Gift Boxes

Top View

Floral Surprise Kit Lilac & Pink Pansies

Unregistered Design Rights
owned by Sue Douglas

Also an Envelope, Back Text Plate
a range of Sentiment
Panels are included

An original 3d Design
that Folds Flat
for Posting

Matching
Envelope

Exclusive Design Purchased from www.CraftsUPrint.com/sue-douglas/

Top View

Floral Surprise Kit Pink & Peach Roses

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Also an Envelope, Back Text Plate
a range of Sentiment
Panels are included

An original 3d Design
that Folds Flat
for Posting

Matching
Envelope

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Floral Surprise Card Kits

Top View

Floral Surprise Kit Golden Poinsettias

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Also an Envelope, Back Text Plate
a range of Sentiment
Panels are included

An original 3d Design
that Folds Flat
for Posting

Matching
Envelope

Exclusive Design Purchased from www.CraftsUPrint.com/sue-douglas/

Top View

Floral Surprise Kit Pink Roses & Butterflies

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Also an Envelope, Back Text Plate
a range of Sentiment
Panels are included

An original 3d Design
that Folds Flat
for Posting

Matching
Envelope

Exclusive Design Purchased from www.CraftsUPrint.com/sue-douglas/

Floral Surprise Card Kits

Top View

Floral Surprise Kit Pink Anemones

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Also an Envelope, Back Text Plate
a range of Sentiment
Panels are included

An original 3d Design
that Folds Flat
for Posting

Matching
Envelope

Exclusive Design Purchased from www.CraftsUPrint.com/sue-douglas/

Top View

Floral Surprise Kit Pink Roses

Unregistered Design Rights
owned by Sue Douglas

Also an Envelope, Back Text Plate
a range of Sentiment
Panels are included

An original 3d Design
that Folds Flat
for Posting

Matching
Envelope

Exclusive Design Purchased from www.CraftsUPrint.com/sue-douglas/

Floral Surprise Card Kits

Lilac & Pink Roses Plate Card Kit

Includes Plate Card & Stand
Matching Envelope & Gift Tag

www.craftsuprint.com/sue-douglas/

Floral Pattern Plate Card Kit

Includes Plate Card & Stand
Matching Envelope & Gift Tag

Purchased from
www.craftsuprint.com/sue-douglas/

Plate Card Kits



Plate Card Kits



Plate Card Kits



[Plate Card Kits](#)



[Plate Card Kits](#)



[Plate Card Kits](#)



[Stationery Gift Sets](#)



[3d Room with a View Kits](#)



Acetate Window Card Kits



8in x 8in Easel Card Kits



[Gift Card Money Envelope Kits](#)



[Gift Card Money Envelope Kits](#)



[Gift Card Money Envelope Kits](#)



[Gift Card Money Envelope Kits](#)



3d Card Twin Table Kits



Designer Resources

My Designer Resources are licensed to use as Commercial Use for Commercial Use (CU4CU), and can be used in your own graphics programs that can import files in .png format, such as Serif Craft Artist Professional / Serif Craft Artist 2 Professional, which I know is popular with UK Crafters at the moment. My Designer Resource files can be used in exactly the same way as you would use the Serif DiGiKits within Craft Artist Professional / Craft Artist 2 Professional.



Designer Resources

My designs are available to purchase, exclusively from [CraftsUPrint](http://www.craftsuprint.com) Please do not share.

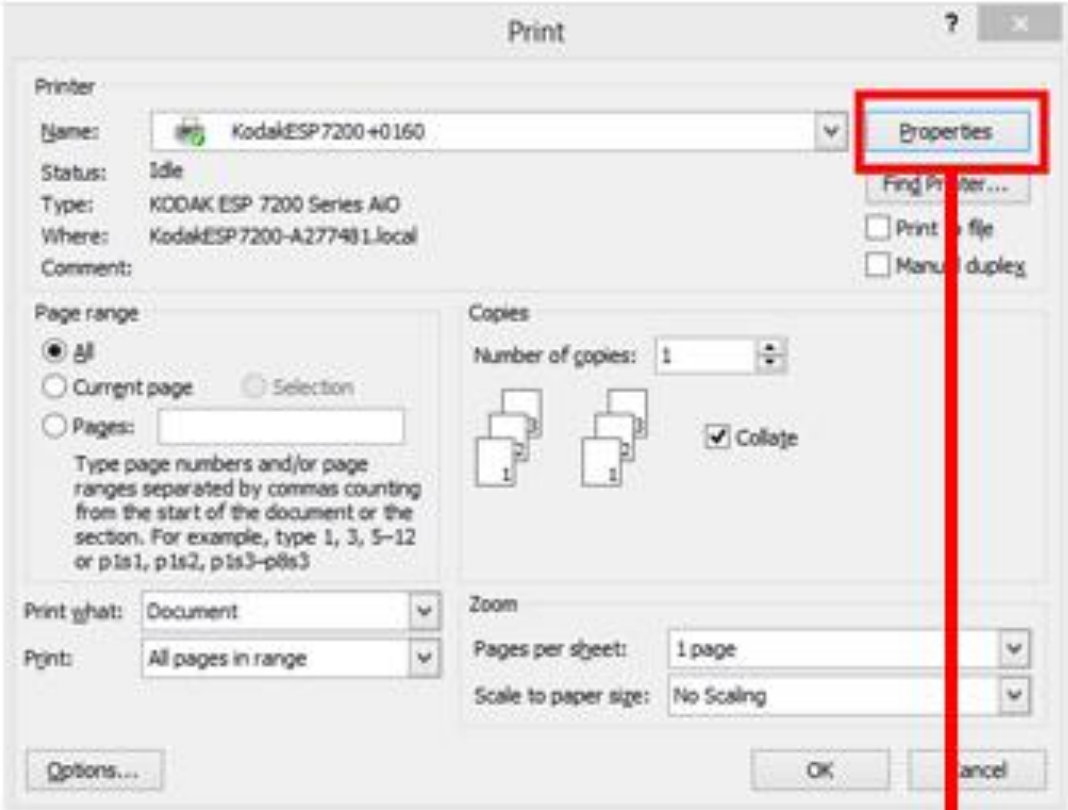
Look out for more new concepts coming soon!

<http://www.craftsuprint.com/sue-douglas/>

Printer Settings for CUP sheets

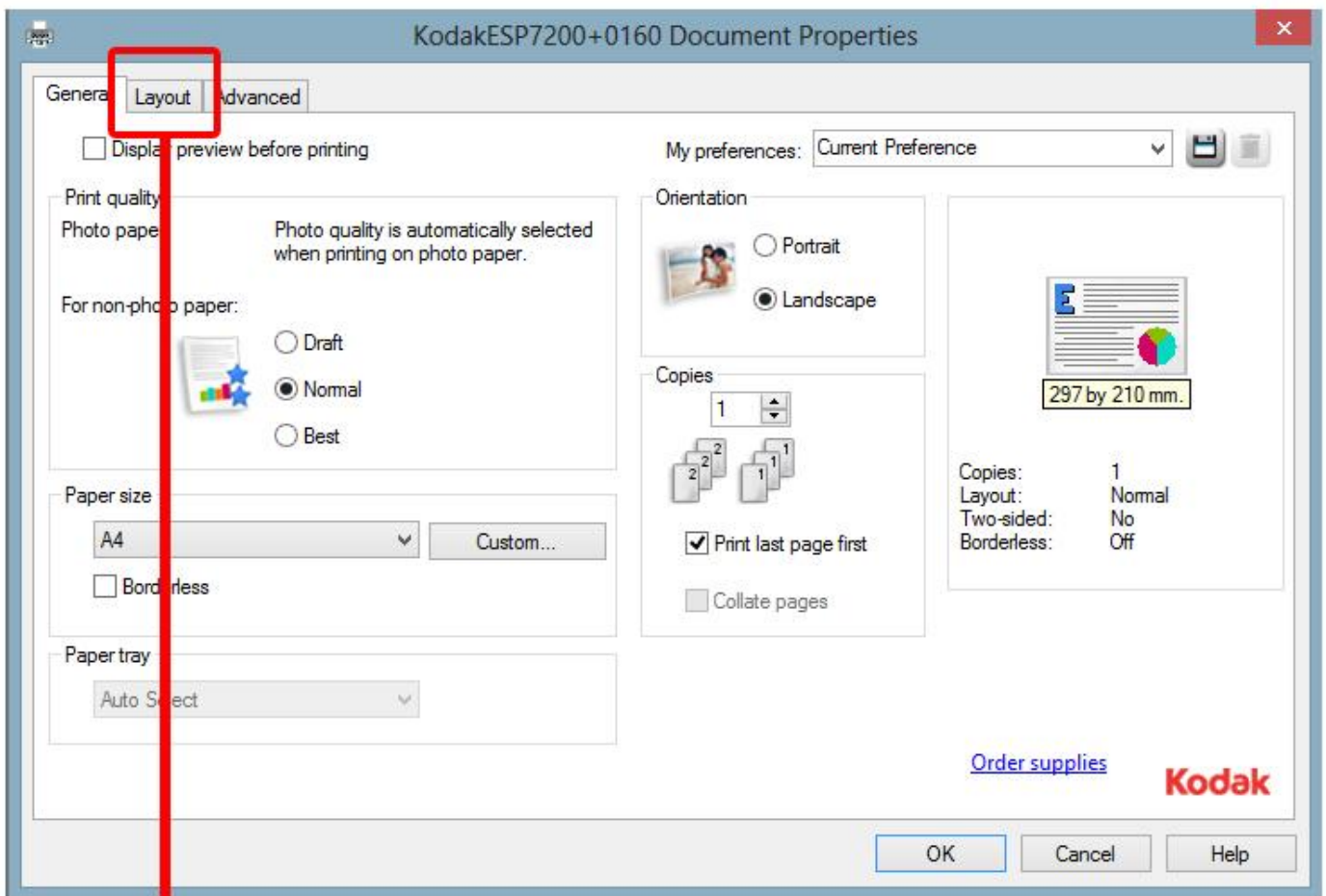
Please note that the measurements / Card Blank sizes in this tutorial are correct sizes, providing you print the sheets with your printer settings set to 'Actual Size', rather than 'Fit to Media', which some of my customers seem to be doing. The effect of printing CUP sheets with the 'Fit to Media' setting, will cause the sheets to print out larger than the design size actually is, and larger than the designer intended, and you will most likely (certainly with my designs!), have to cut into the Card Front design to get it to fit! So if that's happening to you, please see details below of how to correct this problem, which is simple to fix, so that when I say in my instructions that the design tutorials that the design will fit a specific Card Blank size, it will fit, and you won't have to cut into the card front design to make it fit, because your settings have printed it out too big! The fault is with a setting you are using on your printer at the time when you send a sheet to your printer to print. Here are the settings that I use on my printer, when sending CUP sheets to my printer. The screen shots below may be different on your printer, in respect of the layout and the terms that are used, and the software that you use to print, but I don't think you should have any problems seeing what the equivalent terms being used on your own printer are.

You don't need to do anything on the actual printer, provided when you print your CUP sheets you go through the Printer dialogue box (Press CTRL & P together, on your keyboard to bring up the Print Box)

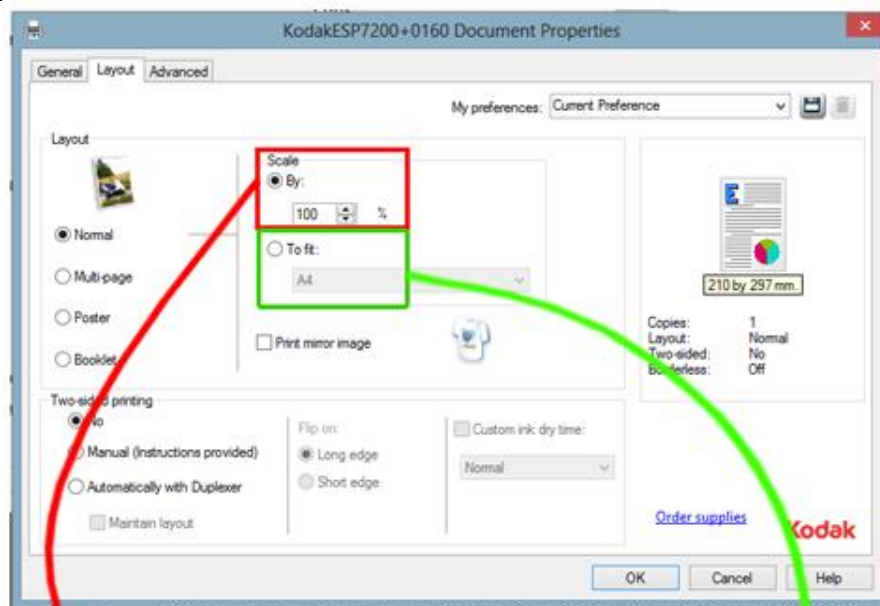


The image shows a screenshot of the Windows 'Print' dialog box. The printer selected is 'KodakESP7200+0160'. The 'Properties' button is highlighted with a red box. A red arrow points from the 'Properties' button down to a red text box at the bottom of the image that says 'Click on the Property Button'. The dialog box contains various settings such as 'Page range', 'Copies', 'Zoom', and 'Print what'.

Click on the Property Button



Click on the Layout Tab



This 'Scale' option is checked/ticked which shows that I print any CUP sheets at their 'Actual Size' i.e.100%

You will see that this 'To Fit A4' option, (i.e. the equivalent to 'Fit to Media') is not checked / ticked on my settings above. If it was, then because a CUP sheet has a printable area, which is less than A4, the effect of checking / ticking this option will increase the printable area to A4 and the sheet will be printed in a size larger than the designer intended.

This 'Scale' option is checked/ticked, which shows that I print any CUP sheets at their 'Actual Size' i.e.100%

You will see that this 'To Fit A4' option, (i.e. 'Fit to Media') You will see that this 'To Fit A4' option, (i.e. the equivalent to 'Fit To Media') is not checked / ticked on my settings above. If it was, then because a CUP sheet has a printable area, which is less than A4, the effect of checking / ticking this option will increase the printable area to A4 and the sheet will be printed In a size larger than the designer intended. If it is on yours, (N.B the term used on your printer may be called something different, but it will have the meaning of 'Fit to Media' (i.e. Fit to A4 (or Letter size in the US)), then you may find that you have to cut into the printed design on my card fronts (and other designers card fronts), in order for them to fit on the card blanks that I, and other designers, indicate the size the sheets are designed for. In actual fact, when you print my designs at the correct setting of Actual size, there will ALWAYS be a small margin around my card fronts when you apply them to the card blank size I have instructed, if there isn't, or you have to cut into my card front design to make it fit the card blank, then you are printing as 'Fit To Media' instead of printing to 'Actual Size' which is the correct setting for it to fit on the card blank size, I say it is for. The reason for this, is because on CUP sheets the printable area, we have to design with, is smaller than A4, so that every printer that each customer may have (including international paper sizes), will easily be able to print the sheets without any clipping occurring. If the printable area at CUP was A4 then there would be problems if the customer had a printer that wasn't able to print borderless A4 prints, and also those international customers who print on paper sizes that are different sizes to A4 (such as Letter Size which is the paper size that is used in the US) Once you change this setting to 'Actual Size', or the equivalent term used on your printer. I have a Kodak printer, and my printer setting to print to actual size is called 'Scale' and the percentage I have set against it is 100%. I hope that helps...

